Bath Township Fire Department			Standard Operating Guideline	
Section Safety	**Referral No.** S-23	**Subject:** Exposure Reporting System	**Date Issued** 3/09	**Date Revised**

Purpose:

- The purpose of this procedure is to provide guidelines for reporting exposures to toxic substances to Firefighter/EMS personnel on emergency scenes.

Scope:

- This standard operating guideline shall apply to all personnel.

Responsibilities:

- Officer
  - All officers will ensure that designated staff documents exposures to toxic substances.
  - All officers will ensure proper personal protective equipment is used to minimize the chance for exposure.
  - In the event that the designated personnel are not on the incident scene, the senior or highest ranking, person on scene shall record all necessary information, and relay that information to designated person on shift, at time of incident.
- Designee
  - One member from each shift will be designated to document exposures in the log and is responsible to keep information accurate and up to date.
  - The designee shall document the date, incident number, estimated exposure time and type of incident for all personnel that participated in the incident.

Definition:

- Exposures of several classifications are acceptable to report. These include, but are not limited to: Car fires, brush fires, house fires, heavy metals (mercury, lead, arsenic, etc.), Hazardous Material spills/leaks (Ammonia, chlorine, diesel, etc.) Document the placard (UN) number, or other identifier, if available.

Procedure:

- Methods used to document exposure time will vary from each incident.
  - Example: Hazmat spill that takes three days to clean up will not be documented as 72 hours of exposure.
  - Personnel working a structure fire will not be given credit for entire length of fire due to current SOG's regarding use of SCBA's in such incidents.
  - However pump operators, who are exposed to change in wind conditions, will be exposed indirectly to smoke inhalation.
  - Keeping these records accurate and consistent is crucial to maintaining the creditability of records.

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