Bath Township Fire Department			Standard Operating Guideline	
Section **Operations**	**Referral No.** **O-32**	**Subject:** **Readying Apparatus following a Call**	**Date Issued** **03/03**	**Date Revised** **03/08**

Purpose:

- To provide guidelines for returning apparatus to a state of readiness following an emergency response.

Scope:

- This standard operating guideline shall apply to all personnel.

Responsibilities:

- Officer
  - Ensure that personnel respond properly.
  - Provide direction based on the Incident Management System.
  - Ensure the safety of all personnel.
- Personnel
  - All personnel have the responsibility of following the direction of Incident Command at an emergency scene.
  - All personnel have the responsibility to wear the proper safety equipment and to operate in a safe manner.

Guidelines:

- Upon arriving back at the station following an emergency call, make sure all apparatus are refueled when necessary.
  - Fill fuel if at, or below, ¾ tank.
- Fill water tank if necessary.
- Clean all equipment and place it back on the unit in its proper location.
- Fill all SCBA tanks and clean all face pieces.
- Inspect all SCBA's for damage before returning them to the service.
- Fill generator, saws, and hydraulic power unit fuel tank if needed.
- Wash all dirty fire hose and hang any wet hose in the hose tower.
- Replace any equipment removed for cleaning or repair.
- Wash all dirty apparatus if environmental conditions allow.
- Report any malfunctioning equipment to an officer and complete a repair form.

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