Bath Township Fire Department			Standard Operating Guideline	
Section **Operations**	**Referral No.** **E-26**	**Subject:** **Ladder 1301 - General Operations**	**Date Issued** **3/08**	**Date Revised**

Purpose:

- To provide guidelines for the general operations of Ladder 1301

Scope:

- This standard operating guideline shall apply to all personnel.

Responsibilities:

- Officer
  - Ensure personnel are trained in driving and operating Ladder 1301.
  - Ensure personnel operate safely when driving and/or operating Ladder 1301.
  - Ensure the safety of all personnel.
- Personnel
  - All personnel have the responsibility of following these guidelines for general operations.
  - All personnel shall be qualified to operate Ladder 1301
  - All personnel have the responsibility to wear the proper safety equipment and operate in a safe manor.

Guidelines:

- **Safety is always our first priority**
- All personnel shall possess a valid Ohio driver's license
- All traffic laws shall be followed
- All personnel shall wear a seat belts when the vehicle is in motion
  - It is the responsibility of ALL personnel in the vehicle to ensure that seatbelts are used
  - The driver shall not move the apparatus without all occupants being secured by a seatbelt.
- No person shall leave the station in Ladder 1301, whether driving or as a passenger, unless they have their issued fire gear with them.
  - Turn out gear is to be worn when operating the pump or hose-line.
- The driver of the ladder shall approach the scene and stage at the scene in an area free of hazards keeping the ladder positioned in a manner that allows for the best utilization of the ladder and it's tools
- When Ladder 1301 is staged on scene, the driver must apply the parking brake, shift the pump into the "PUMP" position, switch the aerial power and aerial PTO "ON", Switch the generator PTO to the "ON" position before exiting the truck.
- The front wheels shall be chocked and out riggers deployed prior to utilizing the aerial.
- The driver will be responsible for operations of the truck and ladder.
- All personnel shall wear a ladder belt on when operating on the aerial ladder

- The truck and ladder shall be operated in a safe manor
- It is the driver is responsible to ensure that all equipment is secure prior to the truck moving.
- The driver is responsible for checking the fuel level when returning from a call.
  - The fuel level shall not be below ¾ of a tank.
- The driver is responsible for refilling the water tank
- The driver and/or crew is responsible for noting any damage to any tools or truck/ladder this must be reported to an officer and a work request form completed
- Ladder 1301 is not to be used for any purpose that it is not designed for.