Bath Township Fire Department			Standard Operating Guideline	
Section Equipment	**Referral No.** E-22	**Subject:** Engine 1304- General Operations	**Date Issued** 03/08	**Date Revised**

Purpose:

- To provide guidelines for the safe operation of Engine 1304 on an emergency scene

Scope:

- This standard operating guideline shall apply to all personnel.

Responsibilities:

- Officer
  - All officers will ensure that personnel are properly trained to drive and operate apparatus.
  - Once personnel have shown competence and have been signed-off by an officer or his/her designee, they will be qualified to operate Engine 1304.

- Personnel
  - All fire personnel have the responsibility of qualifying to operate Engine 1304 during their probationary period.
  - All personnel have the responsibility of operating Engine 1304 in a safe manner.

Guidelines:

- **Safety is always our first priority**
- All personnel shall possess a valid Ohio driver's license
- All traffic laws will be observed when driving Engine 1304
- Seat belts will be used when driving or riding in Engine 1304
- If a person is unable to qualify to operate Engine 4 during their probationary period, a program will be assigned by the Fire Chief to accomplish this.
- It is the driver's responsibility to ensure that all compartments are closed prior to leaving the station or returning from a scene
- No person shall leave the station in Engine 1304, whether driving or as a passenger, unless they have their issued fire gear with them.
- Turn out gear is to be worn when operating the pump, power tools, or hose line on Engine 1304
- The driver of the apparatus must approach the scene and stage at the scene in an area free of hazards.
  - Hydrant locations must be considered when positioning, as Engine 1304 may need to supply water for other apparatus.
- The driver/operator will be responsible for making sure all equipment is put back on the truck after its use.
- The driver of the unit will stay with the unit unless otherwise instructed by an officer

- The driver is responsible for checking the fuel level on the truck when returning to station.
  - Fill when at or below ¾ tank
- The driver is responsible for refilling the water tank if water is used at the scene.
- It is the responsibility of all personnel to unsure that the truck is returned to service following an incident.
  - Equipment cleaned, hose replaced and tools serviced so that the truck is ready for service.
- Any damage or malfunction shall be reported to an officer and a repair slip filled out.
- Engine 1304 is not to be used for any purpose that it is not designed for.