| Bath Township Fire Department | | | Standard Operating Guideline | |
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| **Section**<br>**Communications** | **Referral No.**<br>**C-01** | **Subject:**<br>**Notification Procedure - Confined Space Emergency** | **Date Issued**<br>**5/05** | **Date Revised**<br>**10/13** |

## Purpose:

- To provide guidelines for the proper procedure to dispatch personnel and equipment to a confined space emergency or potential Confined Space Emergency.

## Responsibilities:

- Dispatcher
  - All dispatchers will ensure that personnel are alerted properly and in a timely fashion.
  - The dispatcher will provide directions when requested as well as other information that is deemed necessary.

## Checklist:

- The dispatcher will record the callers name and callback number
- The dispatcher will record the address and exact location of the incident.
- The dispatcher will record the number of patients/victims.
- The dispatcher will record the problem if known (medical, exposure, trauma, etc.)
- The dispatcher will record the type of confined space (tank-trailer, underground, etc.).
- The dispatcher will record the type of entry made (vertical, horizontal, or combination).
- The dispatcher will record the product present (or that was present) in the confined space.

## Guidelines:

- **Safety is always our first priority**
- When dispatched to a Confined Space Emergency, the dispatcher will activate the tones. Once the tones have sounded, the dispatcher will alert personnel to report to the station.
- Dispatch shall request members with the following broadcast:

**"Attention Bath Fire and EMS, Requesting a Full-Response to the station reference a Confined Space Emergency, All off-duty respond"**

- Call the Shawnee Township Fire Dept. (STFD) at **419-991-4055** and request personnel and equipment to respond directly to the incident location (Emergent Response).
  - Request STFD to call back and report the number of personnel responding and their ETA.

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